

**MOUNTAIN LAKES DISTRICT  
COMMISSIONERS SPECIAL MEETING  
September 27, 2019  
\*UNAPPROVED\***

**Call to Order:** Bob Long called the meeting to order at 9:59 am.

**Roll Call:** Commissioners Bob Long, Mike Roberts and Mark Johanson were present.

**Residents/Guests Present:** District Treasurer Robert Roudebush and Beth Galperin, representative from PGM Asset Management, administrator for the New Hampshire Public Deposit Investment Program.

**NHPDIP PRESENTATION:** Beth Galperin talked about the steps and documents needed to change District accounts to NHPDIP:

- A written statement is needed attesting that the commissioners and treasurer are duly elected District officials and giving their election and term expiration date. ***Kristi Garofalo will draft the statement; the commissioners and Robert Roudebush will sign it, and Kristi Garofalo will send to NHPDIP.***
- NHPDIP New Client forms have been received, including sheets to set up online access. The forms need to be completed and returned to NHPDIP by fax or mail, not email because that is not secure. Beth Galperin said it will take 2-3 days after NHPDIP receives the forms to set up the new accounts and then the secure online portal can be used to view accounts and transfer funds as needed.
- To move funds from the District's current investment accounts, we will give account information to NHPDIP and they will take/transfer money directly from District accounts to the new NHPDIP accounts.

After hearing the details involved in moving accounts to NHPDIP, Bob Long made a motion to move forward on setting up NHPDIP accounts for the General Fund, Water Fund, and Recreation Revolving Fund. Mike Roberts seconded and the motion passed. ***Kristi Garofalo will work with the NHPDIP client service representative to get paperwork done and ready for commissioners and treasurer signatures.***

**OTHER BUSINESS:**

- Certified Stormwater Inspector training: The commissioners reviewed an educational opportunity from Granite State Rural Water to certify stormwater inspectors. The cost is \$550 for the two-day course and Mike Roberts said he is interested in learning more about stormwater run-off and the effect it may have on our Lakes. After discussion, the commissioners agreed the certified inspector training was more than needed at Mountain Lakes and will watch for different stormwater educational opportunities.

Mike Roberts moved to adjourn; Mark Johanson seconded. The meeting adjourned at 10:56 am.

Respectfully submitted by,  
Kristi Garofalo