

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS POOL KEY CARD AD HOC COMMITTEE
At the District Office with Zoom Access January 3, 2023
*UNAPPROVED***

Call to Order: Mark Johanson called the meeting to order at 4:05 pm.

Roll Call: Mark Johanson, Brian Loutrel, and Kevin Owens were present in person and Mark Johanson declared a quorum as three of the four Committee members were present. Mike Bukowski was absent due to work obligations.

Public Present In-Person: Bob Long **Present Via Zoom:** Randy Berenson, Mike Bonanno, and Dottie Long

Agenda Approval: The Committee agreed to accept the agenda without changes.

Minutes Approval: Mark Johanson moved to approve the minutes; Brian Loutrel seconded and the motion passed.

Discussion Topics:

- **Update from Brian Loutrel:** Brian Loutrel said he contacted a total of nine fencing vendors overall, with only three responses. The others never got back to him despite repeated contact. He said the responses he did receive were that the companies' schedules were overloaded at this time and they could not give estimates on projects farther down the road due to supply chain issues and inflation. He said he ended up with no fencing quotes obtained.
- **Update from Mark Johanson:** Mark Johanson said he contacted three companies for a quote on installing a card or fob access system. Tasco Security told him they couldn't give a quote until a new gate was installed or specifications for a new gate provided. Vermont Fire Life Safety gave a quote of about \$3,900 using the existing gate, and Seacoast Security quoted about \$6,500 using the existing gate and including fifty keycards or fobs. The Committee discussed other needs to install an electronic system, including electrical panel update, WI-FI service, lighting, security cameras, increased fence height, and pool cover replacement. After discussion, the Committee agreed ***Mark Johanson would write a report for the Commissions with the Committee's recommendations.***
- **Update from Mike Bukowski – Survey Monkey:** Mike Buskowski was delayed at work and could not join the meeting. ***Mark Johanson said he would ask him to send out the latest draft to Committee members for review and discussion at the Jan. 9 Commissioners meeting.***
- **Committee Recommendation:** After further discussion of the Committee's findings, Mark Johanson made a motion to recommend an article be placed on the 2023 warrant to put \$6,550 in a Capital Reserve Fund (CRF) to pay for an electronic access system for the pool. Brian Loutrel seconded and the motion passed.

The Committee briefly discussed disbanding the ad hoc committee, but agreed the Commissioners would make that decision. They also agreed ***Mark Johanson would get pool cover estimates from Facility & Water Manager John Mitchell and include those in the recommendation to the Commissioners. Mark Johanson will also contact three companies for cost estimates on security cameras and lighting to include in the Commissioners recommendation for Jan. 9.***

Adjournment: Mark Johanson moved to adjourn; Brian Loutrel seconded. Motion passed and the meeting adjourned at 4:55pm.

Respectfully submitted by,
Kristi Garofalo