

MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING via Zoom Video Conferencing
November 9, 2020
UNAPPROVED

Call to Order: Chair Bob Long called the meeting to order at 6:00 pm. He read a statement that the Board was authorized to meet electronically due to the declared state of emergency (COVID-19), that the meeting had been properly noticed and information given to the public on how to join the meeting via Zoom Video Conferencing, and that all votes would be by roll call, in accordance with the provisions of the Governor's emergency order.

Roll Call: Bob Long (alone); Mike Roberts (alone); and Mark Johanson (alone).

Public Present: Mike Bonanno, Laraine King, Ken King, Patricia Brady, Randy Berenson, Lois Keenan, Robert Roudebush, Brian Loutrel, Dave Long, Dottie Long and Bill Clark were present via Zoom along with Water/Maintenance Manager Don Drew and District Administrator Kristi Garofalo.

Approval of Minutes:

- **Oct. 12, 2020:** Mark Johanson moved to approve; Mike Roberts seconded. Roll Call Vote: Bob Long – Aye; Mike Roberts – Aye; Mark Johanson – Aye; motion passed.

District Business:

- **Manifests:** Mark Johanson moved to approve manifests from Oct. 13 to Nov. 19, 2020; and Mike Roberts seconded. Roll Call Vote: Bob Long – Aye; Mike Roberts – Aye; Mark Johanson – Aye; motion passed.
- **Financials and Water Bill Report:** The Commissioners reviewed the financial reports and the water bill collection report showing \$176,002.21 in water payments received since April 1 with 38 online payments made since the service started on June 24. Kristi Garofalo reported one disconnect situation was resolved, but the other has not responded to communication attempts and will be disconnected on Nov. 11.

COVID-19 Update and Evaluation:

- **District Personnel:** The Commissioners agreed to continue the office closure and the staff's current working arrangements with reconsideration at the next meeting.
- **District Meetings:** The Commissioners then confirmed that all meetings would continue to be Zoom-only with reconsideration at their next meeting.
- **Tennis Courts, Playground, Basketball Court:** The Commissioners agreed to continue providing access to these facilities as is currently done with reconsideration at the next meeting.

Maintenance/Water Update: Don Drew gave a verbal report. Maintenance highlights: summer items are stored away; tennis courts open until end of this week; pool house repairs will be done this year; new anti-vortex piece for the upper outlet barrel is complete and will be installed as soon as contractor can be scheduled; looking at gas insert for office fireplace; Lodge swing set safety zone excavation done and sand in place, will need help to place and pour foundations; will work on setting up ice rink for winter use. Water Department highlights: average water usage 25,000 to 30,000 gallons per day; Oct. water tests came back "present" for Total Coliform, expanded re-tests done with "absent" results and Nov. results "absent" as well; chambers riser project concrete cutter to start Friday, new cement unit made and curing, contractor lined up to install this year; French Pond Road paving project complete, Haverhill will install guardrails; cleaning out valve boxes and doing blowoffs for winter; source development project is ongoing; Bear Road water main project completed, replaced curb stop in the area; mowing/brush cutting is complete; found valve box on French Pond Road and will install meter in it to help leak detection; one new service connected on Lakeside, one disconnect to be done.

Randy Berenson asked about Lodge exterior projects and Don Drew said there was more work to be done yet this year and he would do much of it himself. Don Drew also said the office painting project has begun, but due to the

contractor's schedule and weather, the remainder will probably have to wait for spring. He said a locksmith will be working on the office front door and he will explore options on replacing the door with one that is more secure and energy efficient.

Water Committee Update: Patricia Brady said the Planning Board is working on a potential zoning ordinance change for swimming pools and the Water Committee was asked to consider a change in the water tariff to charge for MLD water used to fill personal swimming pools. She said the Committee discussed the issue and agreed to consider a water tariff change when the Planning Board ordinance amendment is complete.

Planning Board Update: Mike Bonanno said two houses were being built on Lakeside; and permits for other new homes will be considered at upcoming meetings. He said the Board is working with consultant Tara Bamford on a proposed zoning ordinance amendment for swimming pools. Bob Long shared information from legal counsel regarding zoning ordinance enforcement and fine authority, noting fines must go through the courts. Bob Long said one candidate for alternate member of the Board withdrew their interest in the position. He researched residency requirements for Board membership and noted a written application may be helpful for future Board and Committee applicants. After discussion, Bob Long made a motion to appoint Ken Huard to the Planning Board as an alternate member for a period of three years; Mark Johanson seconded. Roll Call Vote: Bob Long – Aye; Mike Roberts – Aye; Mark Johanson – Aye; motion passed. It was agreed Ken Huard could be sworn in by Mike Roberts via Zoom and ***Kristi Garofalo will send the Oath of Office to Mike Roberts and Ken Huard to be completed.***

Recreation Committee Update: Dottie Long said the interest in MLD clothing has been very good and she placed a second order. She said the Committee hasn't had any activities except the Trunk-or-Treat, but that went very well with 31 families and 70 kids participating. The Committee is looking to purchase two grills and two tables with umbrellas before the end of the year.

Action Items Review:

- **Bob Long:** *see Planning Board Update above for Planning Board residency and fine authority action items; working with Don Drew on Lower Lake Beach trash; working with Don Drew on the permanent grills for Rec; working with John Pinkerton on Lodge suggestion (see below).*
- **Mike Roberts:** *noted lake levels are back to normal, checked further with contacts at NHDES on inlet concerns and was told dredging is probably not feasible, suggested the issue not be pursued and the other Commissioners agreed; the Planning Board is working with consultant Tara Bamford on a possible pool zoning ordinance amendment.*

Old Business:

- **Pinkerton Email:** Bob Long said he has been in contact with John Pinkerton about his suggestion for using the Lodge as a brewery/tourist attraction. He said John Pinkerton is working on a more concrete plan to present at a later date.

New Business: NONE

Bob Long moved to adjourn; Mark Johanson seconded. Roll Call Vote: Bob Long – Aye; Mike Roberts – Aye; Mark Johanson – Aye; motion passed. The meeting adjourned at 7:03 pm.

Respectfully submitted,
Kristi Garofalo