

MOUNTAIN LAKES DISTRICT COMMISSIONERS MEETING
At the District Office with Zoom Access
May 9, 2023
UNAPPROVED

Call to Order: Acting Chair Robert Roudebush called the meeting to order at 6:00pm.

Roll Call: Board Members: Bob Long and Robert Roudebush present, Mark Johanson on Zoom (alone) due to being out of town.

- **Public Present In-Person:** Mike Bonanno, John Acker, Ed Rajsteter, Dottie Long and Fred Garofalo
- **Public Present via Zoom:** Randy Berenson and Ken Huard.

Robert Roudebush shared that MLD resident Ken King passed away the previous day and led a moment of silence in his memory.

Approval of Minutes:

- **Apr. 11 Regular Meeting:** Mark Johanson moved to approve; Bob Long seconded. Roll Call Vote: Bob Long-Aye, Mark Johanson-Aye, Robert Roudebush-Aye. Motion passed.
- **Apr. 18 Special Meeting:** Mark Johanson moved to approve; Bob Long seconded. Roll Call Vote: Bob Long-Aye, Mark Johanson-Aye, Robert Roudebush-Aye. Motion passed.

District Business:

- **Manifests:** Bob Long moved to approve manifests Apr. 12 to May 9, 2023. Robert Roudebush seconded. Roll Call Vote: Bob Long-Aye, Mark Johanson-Aye, Robert Roudebush-Aye. Motion passed.
- **Financials & Water Bill Report:** The Commissioners reviewed the water bill collection report showing \$118,786.80 in water payments received since April 1, 2023, and reviewed monthly financial reports. The Commissioners said they received a settlement offer on a delinquent water account and will hold a non-public session to discuss it at the end of the public meeting.
- **AD Hoc Emergency & Communications Procedures Committee:** Mark Johanson reported the postmaster told him emergency notices couldn't be placed in mailboxes without first class postage. He suggested a three-level emergency communication plan: 1) if there is power, send notices out via the DMAIL list & MLD Facebook page; 2) if power is out, post notices on office bulletin boards and the mailbox cluster board; 3) if water service is damaged, visit each household and use official state form for boil orders if necessary. The Commissioners agreed **Mark Johanson will take the plan to the Water Committee to finalize the process.**

Maintenance Update:

- **Robbins Mowing and Grounds Maintenance Contract:** Bob Long shared a proposed contract with Robbins Property Maintenance for mowing and trimming of MLD properties. After review, the Commissioners agreed the pump house, chambers, and direct line should be added to the list of MLD properties to be maintained. Bob Long moved to accept the contract with the additions; Mark Johanson seconded. Roll Call Vote: Bob Long-Aye, Mark Johanson-Aye, Robert Roudebush-Aye. Motion passed. **Bob Long will make the changes to the contract and take it to Steve Robbins for signing.**

Bob Long shared updates from Facility & Water Manager John Mitchell on the following projects:

- **Asset Management:** The NH DES grant award is awaiting approval by the NH Governor and Executive Council (G&C), possibly as soon as May 17. If not, it will be reviewed at the May 31 G&C meeting.
- **Painting Office and Pool House:** Contractor Valley's View is painting the office and pool buildings this week.
- **Spectrum Upgrade at Pump House:** Waiting on a construction date from Spectrum.
- **Lodge Swing Set:** Working with Rick Alpers from Primex on potential grant funding for playground construction.
- **Cable Upgrade at Office:** John Mitchell has a little more to do, then Profile Technologies can finish the upgrade.
- **Ice Rink:** Rink liner was thawed out and carefully salvaged; it is stored for next year.
- **Lodge Deck Project:** Stairs are being replaced this week, working on replacing deck next.
- **Storm Damage:** Paige Excavating did an excellent job on storm repairs and will return with more product for the parking lot.
- **Pump House Updates:** Meter work continues. The Woodsville Water & Light feed is closed due to ample water in MLD sources.
- **Energy Audits:** Energy audits done for Lodge and Office; both buildings failed and MLD will apply for repair/upgrade funding.
- **Pool Opening:** North Country Pools is scheduled to begin the pool opening process the week of June 12.

Water Committee Update: Ed Rajsteter reported the Committee met on May and personally thanked two new members, Christine Dunster and Fred Garofalo, for coming forward to serve on the Committee. Ed Rajsteter reported total water usage for April was 599,000 gallons, with an average of 19,967 gallons per day, a high of 26,704 gpd and a low of 16,937 gpd. Ed Rajsteter said the

Asset Management Grant award needs approval from the Governor & Council. He contacted the area executive council representative, Cinde Warmington, and she is aware of MLD participation. He spoke about a Grafton County grant application Bob Long submitted for water line replacement along Bear Road at an estimated cost of \$149,000 and said they should hear about that grant in the next month or two. The Committee also worked on a NHDES Sanitary Survey Questionnaire and came up with the following action items: John Mitchell will start a water complaint log; Bob Long will review the Dam Emergency Plan for updates and bring it back to the Committee; and Mark Johanson will review the Water System Emergency Plan for needed updates and bring it back to the Committee.

- **New Members:** Bob Long moved to appoint Fred Garofalo to the Water Committee for a three-year term; Mark Johanson seconded. Roll Call Vote: Bob Long-Aye, Mark Johanson-Aye, Robert Roudebush-Aye. Motion passed and Robert Roudebush administered the Oath of Office. Bob Long moved to appoint Christine Dunster to the Water Committee for a three-year term; Mark Johanson seconded. Roll Call Vote: Bob Long-Aye, Mark Johanson-Aye, Robert Roudebush-Aye. Motion passed.

Planning Board Update: Robert Roudebush noted John Acker is the new chair of the Board and reported two permits were approved at the April Board meeting; permit extension letters were to be sent out, the Board is working on two incidents on Carr Road, and two 2ND Notices of Violation have been sent. Robert Roudebush said he volunteered to work on updating the Board's Rules of Procedure and the Board is working on future zoning ordinance amendment suggestions. Randy Berenson asked for an update on the long-standing Lakeside Drive boundary issue; Bob Long said MLD's legal counsel is working on a letter to be sent to the homeowner.

Recreation Committee Update: Dottie Long reported Earth Day Trash Cleanup was held on Apr. 22 and there was good turnout with lots of blue trash bags filled. Bob Long reported about 18 people participated that day and the Wildcat Microschool cleaned up in their area as well. Dottie Long said the next Committee meeting will be May 10, May 20 is the Fishing Derby and the Pancake Breakfast is set for May 29. Mark Johanson said pre-registration was needed for the Fishing Derby so he can make up enough gift bags. Mike Bonanno challenged the Commissioners to check out beach parking during the season and asked how many lifeguards were hired. Bob Long said no lifeguards have been hired; they have three pool attendants and are looking for a fourth.

Action Items Review:

Bob Long: Complete – work session for staff/commissioners to plan storm damage projects done. In process – add Spectrum to the new Lodge utility poles; work with the Town on cars parked on roads during snowstorms and to get ATV rules in distribution format.
Mark Johanson: Complete – contacted postmaster about notices in mailboxes (see Ad Hoc Emergency Committee section above) In process – Pool use survey is open until May 22, about 53 responses received so far. Mike Bonanno asked for a cell tower update and Mark Johanson responded an updated lease agreement will be reviewed and the company's engineer will schedule a site visit.

New Business:

- **Lake Usage Request – HCMS Graduation Celebration:** Kristi Garofalo said Jim Kinder from HCMS asked to use the Lakes for an 8TH grade end-of-year cookout on Monday, June 12 (rain date Tuesday, June 13) as they have done in previous years. After discussion, Bob Long moved to approve Lake usage by HCMS as requested with no swimming unless a lifeguard is present; Mark Johanson seconded. Roll Call Vote: Bob Long-Aye, Mark Johanson-Aye, Robert Roudebush-Aye and motion passed.
- **Correspondence – Golf Balls:** The Commissioners discussed an email about golf balls found in yards. Bob Long said a young golf enthusiast practices on the Lake, but the golf balls can miss his net. **Bob Long will talk to the family about the issue.**

Old Business: NONE

Public Comments: NONE

Board Comments: NONE

Non-Public Session: Bob Long moved to enter non-public session under RSA 91-A:3, II(c) and Robert Roudebush seconded. Roll Call Vote: Bob Long-Aye, Mark Johanson-Aye, Robert Roudebush-Aye. The Commissioners entered non-public session at 7:09PM. The Commissioners left non-public session at 7:25PM. Bob Long moved to seal the minutes and Robert Roudebush seconded. Roll Call Vote: Bob Long-Aye, Mark Johanson-Aye, Robert Roudebush-Aye. Motion passed.

Adjournment: Bob Long moved to adjourn; Mark Johanson seconded. Roll Call Vote: Bob Long-Aye, Mark Johanson-Aye, Robert Roudebush-Aye. Motion passed and the meeting adjourned at 7:26pm.

Next meeting: Tuesday, June 20 at 6:00 PM Acting chair will be Mark Johanson.

Respectfully submitted,
Kristi Garofalo