

**MOUNTAIN LAKES DISTRICT**  
**COMMISSIONERS MEETING via Zoom Video Conferencing**  
**May 11, 2021**  
**\*UNAPPROVED\***

**Call to Order:** Chair Bob Long called the meeting to order at 6:01 pm. He read a statement that the Board was authorized to meet electronically due to the declared state of emergency (COVID-19), that the meeting had been properly noticed and information given to the public on how to join the meeting via Zoom Video Conferencing, and that all votes would be by roll call, in accordance with the provisions of the Governor's emergency order.

**Roll Call:** Bob Long (alone); Mike Roberts (alone); and Mark Johanson (with Linda Johanson).

**Public Present:** Laraine King, David Martella, Fred Garofalo, Barbara Stanfield, Patricia Brady, Laura Gilbertson and Ken Huard were present via Zoom along with District Administrator Kristi Garofalo.

Bob Long made an addition to the agenda: Nobis Engineering agreement for the Water Sourcing Project under the Water Committee report.

**Approval of Minutes:**

- **April 12 Meeting:** Mike Roberts moved to approve; Mark Johanson seconded. Roll Call Vote: Bob Long-Aye, Mike Roberts-Aye, Mark Johanson-Aye; motion passed.

**District Business:**

- **Manifests:** Mark Johanson moved to approve manifests from Apr.13 to May 11, 2021; Mike Roberts seconded. Roll Call Vote: Bob Long-Aye, Mike Roberts-Aye, Mark Johanson-Aye; motion passed.
- **Financials and Water Bill Report:** The Commissioners reviewed the financial reports and the water bill collection report showing \$135,423.30 in water payments received since April 1, 2021.
- **2021 Commissioners Meeting Dates:** The Commissioners reviewed a chart showing scheduled meetings for the Haverhill Select Board and the MLD Commissioners for the remainder of the year. To avoid conflicts with the Haverhill Board dates so community members can participate in both meetings if desired, the Commissioners noted the Sept., Oct., Nov., and Dec. meetings were in conflict with Haverhill. After discussion, Bob Long moved to hold MLD meeting dates as follows: Tues., Sept. 14; Wed., Oct. 13; Tues., Nov. 9; and Tues., Dec. 14. Mark Johanson seconded. Roll Call Vote: Bob Long-Aye, Mike Roberts-Aye, Mark Johanson-Aye; motion passed. ***Kristi Garofalo will post the new meeting dates.***
- **ZBA Chair Resignation:** The Commissioners reviewed a letter from Karen Rajsteter resigning from chair of the Zoning Board of Adjustment effective June 15, 2021, but offering to serve as an alternate. Bob Long noted Karen Rajsteter's leadership on the ZBA for many years and thanked her for all her efforts. Mark Johanson and Mike Roberts also thanked Karen Rajsteter for her service. Bob Long moved to accept Karen Rajsteter's resignation and appoint her as a ZBA alternate for the remainder of her term. Mark Johanson seconded. Roll Call Vote: Bob Long-Aye, Mike Roberts-Aye, Mark Johanson-Aye; motion passed.

**COVID-19 Response:**

- **District Personnel:** The Commissioners reviewed a plan to re-open the District Office including new hours by appointment only and masks required to enter the building. After discussion, the Commissioners agreed to the plan and to start it May 17. The Commissioners also discussed purchase of a letter folding machine and an ink efficient office printer to replace the old copier which is no longer functioning. Both purchases were postponed due to the COVID pandemic; the Commissioners agreed Kristi Garofalo will order them and gave permission for the disposal of the old office copier.
- **District Meetings:** The Commissioners spoke about the increased community participation since meetings were held by Zoom and noted their wish to continue offering that option. After discussion, Bob Long moved to hold the June 14 Commissioners meeting at the Lodge as a "hybrid" meeting with both in-person and Zoom participation available, and all other District meetings to continue as "Zoom-only" until then. Mark Johanson seconded. Roll Call Vote: Bob Long-Aye, Mike Roberts-Aye, Mark Johanson-Aye; motion passed. ***Bob Long will work on the Zoom technology for the hybrid meetings.***
- **Recreational Areas:** After discussion, the Commissioners agreed to keep access to the sports court and tennis courts as they are currently and make the playscape available for use. The Commissioners agreed to plan for the pool to be open this summer; Bob Long noted the need for lifeguards. After discussion, it was agreed ***Kristi Garofalo will send employment flyers to Woodsville, Lisbon and Bradford schools and will also contact Sherri Sargent for lifeguard referrals.*** Bob

Long said limited services will be available Saturday and Sunday of Memorial Day weekend with staff available 11am to 5pm. The Commissioners discussed the Lodge capacity for rentals and events and agreed to keep it at 50% of normal capacity (or 37 people maximum) with reconsideration at their next meeting.

**Maintenance/Water Update:** The Commissioners reviewed the Spring Project List from Don Drew with the following notes: Joe Mitchell will return as maintenance assistant; the DOL safety inspection items are mostly complete with a new deadline of May 21; one dock is out, the Upper Beach dock will be relocated due to depth concerns; tennis court fence repair and power washing is in progress; the snow making pond water level has been raised about 16 inches; brush piles around the Lodge will be cleaned up; water source exploratory sites have been prepared; Lower Dam inspection went well with NO significant issues.

**Water Committee Update:** The water source project is moving forward with exploratory drilling at the French Pond Road and Valley Road sites to be done by Hartley Well Drilling in mid-June. The staging sites for the drilling company have been cleared and they will be looking at delivery rates and water pressure in evaluating a successful site. Nobis Engineering is consulting on the project and recently provided an "Amendment #6" to their agreement to cover the exploratory drilling stage. After discussion, the Commissioners agreed **Bob Long will sign the amendment agreement on behalf of the Board.**

**Planning Board Update:** Mike Bonanno reported the Board met twice in April. He said the Board has a pending application for a new home project on Cranmore and there will be a meeting with the Town of Haverhill to update the application procedure between the Town and MLD. Any new procedure will come to the Commissioners for approval.

**Recreation Committee Update:** Linda Johanson reported the Memorial Day weekend Pancake Breakfast is set for Monday, May 31 from 8:30 to 11:00 am at the Lodge and will be a "by donation" event to avoid lines and comply with COVID guidelines. She said set-up will be on Sunday, May 30 at 6:00pm and volunteers were needed for both days. **Kristi Garofalo will put a note asking for volunteers in the DMAIL.** The next Rec meeting will be Tues., June 15 at 5:00pm via Zoom.

#### **Action Items Review:**

- **Bob Long:** *working with Don Drew on creating more storage for boats; power washing tennis courts is complete; working with Don Drew on daily cleaning of playscape to open; meeting set to discuss permit procedures with the Town; sent letter to Woodsville Water & Light regarding rate increases; committee appointments done; talks with Town about removing auction signs in process.*
- **Mike Roberts:** *follow-up with resident re: bundled wood sales at the mailbox was not needed and can be removed from list.*

**Old Business: NONE**

#### **New Business:**

- **Correspondence – Vernon Drive Lot Donation:** The Commissioners reviewed an email from a local realtor asking about donating a lot to MLD. After discussion about the desire to keep lots on the tax rolls when possible and that the lot in question would not be of much use to MLD, Bob Long moved to decline the donation and Mark Johanson seconded. Roll Call Vote: Bob Long-Aye, Mike Roberts-Aye, Mark Johanson-Aye; motion passed. **Kristi Garofalo will notify realtor.**
- **Correspondence – Dead River Request:** The Commissioners reviewed an email from a Dead River Company representative asking for a note in the DMAIL about a Dead River promotion or if that could not be done, asking for a list of MLD homeowners so the company could do a direct mailing. After discussion, the Commissioners agreed a note should not be put in the DMAIL as it would be advertising and/or favoring one company over another. They also agreed **Kristi Garofalo will provide a mailing list as the representative requested.** Ken Huard asked for a mailing list for his company as well; **Kristi Garofalo will send the list when requested by the company and an email address is provided.**

**Public Comments:** Fred Garofalo asked the Commissioners to consider how beach parking and permits will be handled if ATVs are allowed on MLD roads.

Bob Long moved to adjourn; Mark Johanson seconded. Roll Call Vote: Bob Long-Aye, Mike Roberts-Aye, Mark Johanson-Aye; motion passed. The meeting adjourned at 7:20pm.

Respectfully submitted,  
Kristi Garofalo