

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
At the District Office with Zoom Access
March 15, 2022
*UNAPPROVED***

Call to Order: Bob Long called the meeting to order at 6:00 pm.

Roll Call:

Board Members: Bob Long, Mike Roberts and Mark Johanson present.

Public Present In-Person: Laraine King, Ken King, Robert Roudebush and Linda Johanson

Public Present via Zoom: Dottie Long and Mike Bonanno

Approval of Minutes:

- **Feb. 15 Regular Meeting:** Mike Roberts moved to approve; Mark Johanson seconded and motion passed.
- **Feb. 15 Budget Hearing:** Mark Johanson moved to approve; Mike Roberts seconded and motion passed.
- **Feb. 22 Special Meeting:** Mike Roberts moved to approve; Mark Johanson seconded and motion passed.

District Business:

- **Manifests:** Mark Johanson moved to approve manifests from Feb. 16 to Mar. 15, 2022. Mike Roberts seconded and motion passed.
- **Financials and Water Bill Report:** The Commissioners reviewed the financial reports and the water bill collection report showing \$207,631.53 in water payments received since April 1, 2021. Kristi Garofalo said disconnect notices were sent to three customers; two have already paid in full and the deadline for the third is March 20.
- **AED Registry & Awareness:** Kristi Garofalo said a new RSA recently passed requiring AED owners to register the devices with a central registry for 911 use in emergencies. ***She will register both the Lodge AED and the Office AED*** and asked the Commissioners for input on increasing awareness of the devices. After discussion, the Commissioners agreed ***Kristi Garofalo will put a note in the DMAIL regarding the AEDs, she will add a note on the Lodge Rental Application regarding the availability of the Lodge AED, and she will create an "AED Inside" sign for the Lodge.***

Maintenance Update: New Facility & Water Manager John Mitchell was introduced and he reported he's cleaning the store rooms at the Lodge so the water repair parts inventory can be moved there for better accessibility. He is also working on wiring the Lodge for Zoom access at the Annual Meeting, making all security cameras accessible online, clearing up issues with SCADA water reports, and more. Mark Johanson mentioned the light and fan switches at the Lodge were confusing; ***John Mitchell will label them all for ease of use.***

Water Committee Update: Mark Johanson read a short report from chair Patricia Brady. She welcomed John Mitchell, noting he was quickly becoming familiar with the water system with the help of water contractor Chris Dellinger and water consultant Harold Clough, and is investigating the power interruptions in the SCADA system. She said the Water Committee is preparing presentations for the Annual Meeting and organizing a education Open House for fall, and Kristi Garofalo and Mark Johanson will take part in a virtual workshop on Funding for water projects. Mark Johanson reported he received the 2021 Voluntary Lake Assessment Program (VLAP) results and the only negative was that transparency was lower than previous years which could have been due to the timing and activity of the testing. The 2022 VLAP testing will be Aug. 2.

Planning Board Update: Mike Bonanno said the Board will meet next on March 17. He said the Board will be discussing Rules of Procedure and is aware of a couple of new home permit applications in process. Mike Roberts said the Board is looking for both regular and alternate members; they have only four of five regular positions filled and they have no alternates.

Recreation Committee Update: Linda Johanson reported the Committee will meet March 16 and they plan to purchase two picnic tables and a pickleball set this year. They are planning two Hot Dog Days and two Pancake Breakfasts, and are looking at having the pool open for three evening swims. Their next event is May 15, a Walk/Run event with Haverhill Parks & Rec from the Lodge to the beach and back. After discussion, it was agreed 2022 Opening Day will be June 18. Kristi Garofalo will schedule ads for summer employees and contact Hell's Gate to set up the fireworks show for Labor Day weekend.

Action Items Review:

Mark Johanson: tried to contact Vertex Towers but has not received a response, Mike Bonanno said the company's cell phone tower application is still in process with the Haverhill ZBA, both agreed Mike Bonanno will inform Vertex Towers of MLD interest in a tower in the District and ask them to contact Mark Johanson; gave research on beach-friendly bug control methods to John Mitchell and will discuss power raking beaches.

Bob Long: Working on resolving SCADA discrepancies, will replace meters after budget passes at Annual Meeting; talked to owner of Valley Road parcel, they will build or sell within next year; tax sale sign project in process; finding Lodge attendant completed; second clean-up letter completed and sent to the homeowners of the January 2021 fire.

Old Business: NONE

New Business:

- **Lodge Attendant Report:** Robert Roudebush reported the Lodge was open to visitors from 1/22 to 3/6 and served 148 cocoas and 83 coffees in that time, most of which was during WinterFest on Feb. 20. He made two recommendations to the Commissioners based on his experience and comments received from visitors: a) invest in getting the fireplace functional and b) increase WIFI availability for visitor use at the Lodge. **Bob Long and John Mitchell will work making the fireplace functional.** The limited amount of hot water available at the Lodge was also discussed; **Bob Long and John Mitchell will look into that issue.**

Bob Long moved to adjourn; Mark Johanson seconded. Motion passed and the meeting adjourned at 7:00pm.

Respectfully submitted,
Kristi Garofalo