

MOUNTAIN LAKES DISTRICT COMMISSIONERS MEETING

At the District Office with Zoom Access

July 17, 2023

UNAPPROVED

Call to Order: Chair Bob Long called the meeting to order at 6:03pm.

Roll Call: Board Members: Bob Long and Robert Roudebush present; Mark Johanson present via Zoom (alone) due to surgery.

- **Public Present In-Person:** Ed Rajsteter, John Acker, Dottie Long, Doreen Callahan, Tim Callahan, Karen Cox, Randy Berenson, Mike Bonanno, Bill Clark, Barbara Keating, Don Keating, Dave Long, Brian Loutrel, Roger Brissette, and Lori Brissette.
- **Public Present via Zoom:** Attendees identified as Megan's iPhone and Ashley iPhone.

Bob Long led those present in a moment of silence for Kristi Garofalo's husband, Fred, who recently passed away.

Approval of Minutes:

- **June 20 Regular Meeting:** Robert Roudebush moved to approve; Mark Johanson seconded. Roll Call Vote: Bob Long-Aye; Mark Johanson-Aye; Robert Roudebush-Aye. Motion passed.

District Business:

- **Manifests:** Robert Roudebush moved to approve manifests June 21 to July 17, 2023, and Mark Johanson seconded. Roll Call Vote: Bob Long-Aye; Mark Johanson-Aye; Robert Roudebush-Aye. Motion passed.
- **Financials & Water Bill Report:** The Commissioners reviewed the monthly financial reports. Randy Berenson questioned the Facility Operations-Gen Op line, noting it seemed over budget. Kristi Garofalo explained storm damage repair payments made from the insurance claim settlement are included in the line as they needed to be recorded and reported in the financials, but are offset by the insurance payment.
- **Meeting Policies Review:** Bob Long shared MLD Meeting Rules and Procedures; the Commissioners and those present reviewed them. A question was asked if someone used less than 3 minutes, what happened to the time left; the Commissioners said unused time would be lost. After discussion, Bob Long moved to accept the Meeting Rules and Procedures, and Robert Roudebush seconded. Roll Call Vote: Bob Long-Aye; Mark Johanson-Aye; Robert Roudebush-Aye. Motion passed.
- **Public Hearing Date to Accept County ARPA Grant Funds:** Bob Long said MLD received a grant of \$40,000 from Grafton County's ARPA funds and a public hearing is needed to accept the funds. After discussion, the Commissioners agreed to set the public hearing for their August 15 meeting. ***Kristi Garofalo will schedule the hearing and arrange for notice publication.***
- **Dog Beach:** The Commissioners discussed using the Lower Lake emergency spillway area as a place where residents and their dogs could enjoy the water and agreed to designate it as a "dog beach". They will observe its use and modify guidelines as needed. ***Bob Long will write an announcement to let residents know of the dog beach.***

Maintenance Update: Bob Long shared updates from Facility & Water Manager John Mitchell on the following projects:

- **Asset Management:** ***Kristi Garofalo will contact consultant Abby Fopiano to find out the status of the NH DES grant award awaiting approval by the NH Governor and Executive Council (G&C).***
- **Spectrum Upgrade at Pump House:** Installation date of July 29 set.
- **Cable Upgrade at Office:** Almost done, then Profile Technologies can finish the upgrade.
- **Line Locate Project:** Setting date with Don Drew to go over systems and answer specific questions.
- **Water Connections Mapping:** Will be part of the Asset Management Plan project.
- **Lodge Deck Project:** Stairs done, Paige gave quote to remove old deck, looking for contractor to build new deck.
- **Storm Damage:** FEMA claim in process, basement mitigation renovations possible, permit questions being resolved.
- **Pump House Updates:** Woodsville Water & Light meter installed; WW&L shut off installation planned.
- **Energy Audits:** Lodge and Office failed energy audits and MLD applying for repair/upgrade grants.
- **Beaches:** New grill received and will be installed this week; new slide installed at play set; pool accident treated & resolved per regulations; two instances of portable toilet vandalism being investigated by HPD with the help of MLD camera recordings.
- **State Sanitary Survey:** Recent survey/inspection by NH DES went well. One issue raised – the bedrock well head may be cracked so that is being checked.
- **Pest Control:** Randy Berenson said ants and little red bugs are still present on the beach after treatment. ***Bob Long will contact vendor Mosquito Joe about further treatment.***

Water Committee Update: Ed Rajsteter reported the Committee met on July 3 and shared the following water usage numbers for June: the daily high for the month was 32,932 gallons per day; the low was 20,254 gpd and the average daily usage for the month was 25,760 gpd. Ed Rajsteter said the Committee will set up a meeting with the Asset Management Plan consultant to kick off that project and is also working on the Grafton County ARPA grant of \$40,000 which will go towards water line replacement on Bear Road. Bill Clark asked what percentage of MLD water is purchased from Woodsville Water & Light; **Ed Rajsteter said he would have those figures for the next meeting.** Ed Rajsteter reported the Committee will work with the Rec Committee to hold the second annual "Win with Water" Education Day on Saturday, August. 5 from 9:00 to 11:00am at the District Office. A question was asked about whether usage data was being gathered from the trial residential meters; Ed Rajsteter said John Mitchell is in the process of gathering the first set of six-month usage readings this month.

Planning Board Update: John Acker reported the Board met on twice in June and has 19 permits in process, including 12 new homes, and is also investigating a number of zoning violation incidents. He said the Board is continuing work on their Rules of Procedure, discussed inquiries passed along from the office for consistent responses, and they are working on procedures for timely resolution of incidents. Robert Roudebush said he was glad to have John Acker as Board Chair and welcomed new Board member Eric Cassidy, noting both members bring knowledge and enthusiasm to the Board. He also noted that legal counsel was recently given the go-ahead to ask for an injunction in a zoning incident case which was the first time MLD had to take that step.

Recreation Committee Update: Dottie Long reported Rec Committee held an Ice Cream Social on July 2 and even though it was raining, turnout was good with about 35-40 people participated. She said the next events will be the Adult Swim on August 5 from 7:00 to 10:00pm and Evening on the Lake with Haverhill Park & Recreation on August 11 from 7:00 to 9:00PM.

Action Items Review:

Bob Long: Complete – checked with John Mitchell about beach E Coli testing and there was no "hit" (result above guidelines) in the first test and weekly tests will continue. In process – working with Town regarding ATV rules; discussing contract changes with Robbins Maintenance, agreement not signed yet; and adding Spectrum to the new Lodge utility poles on hold for pole installation.

Mark Johanson: Complete – took the emergency plan to Water Committee for review and shared results at the Commissioners meeting.

Other Notes: Mark Johanson said "Win with Water Day" is planned for August 5 and the Pool Survey Info and Input Meeting is set for Saturday, July 29 at 10:00AM at the Lodge.

Old Business:

- **Cell Tower Update:** Mark Johanson reported Edge Wireless visited potential MLD sites in June and more info will be coming.
- **Staff Training:** Mike Bonanno asked about First Aid/CPR training for summer staff; Bob Long said he has a video on AED operation he would like staff to watch, but they would not be trained for CPR or for medical response to accidents.
- **Beach Umbrellas:** Randy Berenson spoke about a shortage of table umbrellas and said the ones with crank handles are hard to work. Bob Long said some recently purchased umbrellas have insurance to replace them if damaged; **Bob Long will look into the umbrella inventory because there should be more umbrellas than tables.**
- **Parking Passes:** Mike Bonanno said he spends a lot of time at the beach and has not seen staff checking parking passes. Bob Long said staff is checking for passes hourly and they sign a form when checks are done. Karen Cox said she has seen the staff check for passes and gave examples of how they handle the checks.

New Business: NONE

Public Comments: Barbara Keating reminded everyone of Pickleball at the tennis courts on Fridays and that the Pickleball set stored at the courts is available for use at other times. She also said a water aerobics class is held at the pool on Tuesday and Thursday mornings and she will send a note about the classes to Kristi Garofalo for upcoming DMAILS.

Board Comments: NONE

Adjournment: Robert Roudebush moved to adjourn; Mark Johanson seconded. Roll Call Vote: Bob Long-Aye, Mark Johanson-Aye, Robert Roudebush-Aye. Motion passed and the meeting adjourned at 7:15pm.

Next meeting: Tuesday, August 15 at 6:00 PM. Robert Roudebush will chair the meeting.

Respectfully submitted,
Kristi Garofalo