

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
July 13, 2019
*AMENDED and APPROVED***

Call to Order: Bob Long called the meeting to order at 9:36 am.

Roll Call: Commissioners Bob Long, Mike Roberts and Mark Johanson were present.

Residents in Attendance: Robert Roudebush, David Martella, Chris Roberts, Ken King, Laraine King, Randy Berenson, Cindy Berenson, Charlotte Clark, Bill Clark, Mike Bonanno, Linda Johanson, Barbara Keating, David Dandurand and Therese Dandurand.

Approval of Minutes:

- **June 3, 2019:** Mark Johanson moved to approve; Mike Roberts seconded, and motion passed.
- **July 9, 2019:** Mark Johanson moved to approve; Mike Roberts seconded, and motion passed.

District Business:

- **Manifests:** Mark Johanson moved to approve manifests June 4 to July 13, 2019. Mike Roberts seconded; motion passed.
- **Water Bill Report:** The Commissioners reviewed District Administrator Kristi Garofalo's report showing \$154,274.08 in water payments received since April 1 and outstanding bills at \$69,254.38.
- **Financials:** The Commissioners reviewed financial reports for months ending June 30, 2019.
- **Department of Labor:** The Commissioners discussed information received from Primex, the District's insurance carrier, regarding the state requirement for a safety program and Joint Loss Management Committee for employers with more than 15 employees. Kristi Garofalo said Mountain Lakes meets that requirement and she has seen information about a JLMC in old files, but nothing in the past few years. After discussion, the Commissioners agreed ***Mike Roberts will work on the safety program, including a *AS AMENDED: "JLSC" to be "JLMC"*. Kristi Garofalo will research old District info and also contact Primex for information about setting up a safety program and JLMC.***
- **NHPDIP Participation:** Bob Long explained the District is looking into investing excess District funds with the New Hampshire Public Deposit Investment Program (NHPDIP) since they offer a greater return. He they were also working on approaching the District's current bank to see if it is possible to negotiate an increased rate with them.
- **Office Equipment:** Kristi Garofalo previously suggested purchasing a folding machine for water bills, a variable height desktop, and a second monitor or preferably a laptop. She noted at this meeting she felt the purchases could wait to be included in the 2020 budget rather than this year. After discussion, the Commissioners agreed to include the office equipment requests in planning for the 2020 budget. Bill Clark asked if electronic billing and sending water bills by email could be explored; ***Kristi Garofalo will look into the possibilities with Sage software.*** David Dandurand asked if meeting packets could be made available before the meeting; ***Kristi Garofalo will work on making a link to meeting packets available on the MLD website and also as an attachment to the DMAIL.***

Maintenance/Water Update: The Commissioners reviewed the monthly report from Don Drew, District Project Manager. Maintenance highlights included: pool and Rec items are out and being used; the large raft has a new slip resistant coating; beach sand has been tilled and will be tilled again this summer; five poly tables have been added to the beaches and more umbrellas have been purchased; the cabana has been painted and new decking will be added soon; the utility court fence has been repaired and the court itself has been re-sealed; Killer Hill was repaired after washing out recently. Water Department highlights included: the system is running well with usage at around 33,000 gpd; a water break on French Pond Road was repaired quickly; a Total Coliform hit showed up on our monthly bacteria testing and mandated follow-up tests came back "absent". ***Bob Long will ask Katie Beckley to make sure summer staff clear goose droppings all the way to the water line. He will also talk to Don Drew to see when cabana decking project will be done and if not soon, whether the decking boards can be moved someplace safer. He will also ask Don Drew to have the Lodge freezer and oven cleaned.*** The Commissioners discussed the use of private pools, and noted concerns about the cost of water to fill them plus the dangers of getting rid of chlorinated water near the Lakes. ***It was agreed Mike Roberts will take the issue to the Planning Board to consider ways to regulate pools in the District.***

Water Committee Update: Mark Johanson said they are working the Lower Dam Spillway/Berm Project and are looking at budget needs. The Voluntary Lake Assessment Program (VLAP) testing on July 3 went well and we should have results around Christmas. VLAP also checked several areas for invasive milfoil; the biologist was pretty sure what was found was not invasive milfoil, but samples will be tested to be sure.

Planning Board Update: Robert Roudebush said the Planning Board handled five permits at the last meeting and continues to monitor incidents. He and Zoning officer Michael "Finn" Finnegan recently attended a code enforcement seminar to find that MLD is doing the right things and noted the Board needs one more member. Mike Roberts added that the Board cleared three incidents at the last meeting and reminded everyone to use the Observation Incident Report (OIR) to let the Board know about problems and/or issues.

Forestry Update: *Committee suspended 2/11/19*

Recreation Update: Barbara Keating reported the July 4th events were busy and well-attended; the ice cream social and canoe race were especially a success. The events coming up are the July 13 Kid's Swim Party, Aug. 3 Adult Pool Party, Aug. 10 Ice Cream Social, Aug. 24 Pig Roast and fireworks display over Labor Day weekend.

Monteau Rope Tow Committee: *Committee suspended 2/11/19*

Action Items Review:

*Bob Long: letter to Town regarding roads in progress-waiting as the Town goes thru personnel changes; talked to Trustee of Trust Fund re: Capital Reserve Accounts and feels they are doing okay where they are currently held. A question was raised about ATV travel on District roads; **Bob Long will check on ATV operation laws.***

Mike Roberts: work on a trail clean-up day for end of summer, needs a trail map; contacted chairs of Monteau Rope Tow Committee to advise them of Committee's suspension.

Old Business:

New Business:

- **HARP Request:** The Commissioners discussed a request from Haverhill Area Rec Program to bring a group to MLD beaches on Aug. 9 from 10:30 am to 2:00 pm. After discussion, Bob Long moved to approve the visit request; Mark Johanson seconded. Bob Long and Mark Johanson voted in favor of the motion; Mike Roberts abstained. ***Kristi Garofalo will notify the group leader of the request's approval.***
- **Grafton County Correction Officers Request:** Kristi Garofalo said Grafton County Corrections Officers asked if they could have a barbeque on the beach. They were asked to provide more details, including the date they wished to visit, but nothing further has been heard. The Commissioners agreed to table the request pending more information.
- **Mennilli Letter:** The Commissioners reviewed a letter from Daniel Mennilli who wants to sell his lot at the corner of Lakeside and Roudebush Loop, adjoining the lot where the pumphouse is located. After discussion, Bob Long moved to send the letter to the Water Committee for input on possible purchase. Mark Johanson seconded; the motion passed.
- **Lakeside Ceremony Request:** Kristi Garofalo said a couple plans to rent the Lodge on Sept. 28 for their wedding and would like to hold a short ceremony on the beach with the reception at the Lodge afterwards. After discussion, the Commissioners agreed to approve the lakeside ceremony. ***Kristi Garofalo will notify the couple of the approval.***
- **Cottage Hospital Employee Triathlon:** The Commissioners discussed a request from Cottage Hospital Wellness Committee to hold an employee wellness triathlon at Mountain Lakes, using the causeway and beaches, on Sept. 7. After discussion, Bob Long moved to approve the request. The motion died for lack of second and the request was denied. ***Kristi Garofalo will draft a letter notifying the wellness committee of the request's denial.***

Bob Long moved to adjourn; Mark Johanson seconded, and motion passed. The meeting adjourned at 11:39 am.

Respectfully submitted,
Kristi Garofalo