

**MOUNTAIN LAKES DISTRICT
COMMISSIONERS MEETING
At the Lodge with Zoom Access July 10, 2021
*UNAPPROVED***

Call to Order: Chair Bob Long called the meeting to order at 9:30 am.

Roll Call: Commissioners Bob Long and Mike Roberts were present at the Lodge, and Mark Johanson (with Linda Johanson) was present via Zoom.

Public Present: Present in-Person: Brian Loutrel, Ken King, Laraine King, Robert Roudebush, Patricia Brady, Mike Bonanno, Barbara Keating, Don Keating, and District Administrator Kristi Garofalo. Present via Zoom: Dottie Long, Tom Mangels, Polly Bonanno, and Bill Clark.

Approval of Minutes:

- **June 14 Meeting:** Mark Johanson moved to approve; Mike Roberts seconded. Roll Call Vote: Bob Long-Aye, Mike Roberts-Aye, Mark Johanson-Aye; motion passed.

District Business:

- **Manifests:** Mark Johanson moved to approve manifests June 15 to July 10, 2021; Mike Roberts seconded. Roll Call Vote: Bob Long-Aye, Mike Roberts-Aye, Mark Johanson-Aye; motion passed.
- **Financials and Water Bill Report:** The Commissioners reviewed the financial reports and the water bill collection report showing \$168,777.61 in water payments received since April 1, 2021. One disconnect notice was served with a deadline of July 20 and a property with a recently filed MLD water lien was sold so the past due account will be paid at the closing. Patricia Brady asked if MLD brochures could be made available outside of the office; after discussion it was agreed ***Kristi Garofalo will put brochures in the District info boxes at the office and at the mailbox cluster.***

COVID-19 Response:

- **District Office:** Kristi Garofalo said the bell for visitor use has been installed and suggested the Office could be opened Monday-Thursday from 11:00am to 4:00pm with social distancing maintained using the office half-door as needed. After discussion, the Commissioners agreed to open the Office to the public as suggested.
- **District Meetings:**
 - **Hybrid Meeting Requirements:** The Commissioners reviewed guidance from the New Hampshire Municipal Association (NHMA) regarding post-state-of-emergency meetings, noting the board or committee meeting needs a quorum of members physically present at the meeting location and members can attend via Zoom in special cases (out-of-town, illness, etc.) with permission of the chair.
 - **District IT Needs:** After discussion of the technology needed for public meetings with Zoom access, Mike Roberts moved to establish an ad hoc committee to review IT requirements and proposals, and appoint Bob Long, Brian Loutrel and Kristi Garofalo as committee members. Mark Johanson seconded. Roll Call Vote: Bob Long-Aye, Mike Roberts-Aye, Mark Johanson-Aye; motion passed. ***Kristi Garofalo will contact vendors for proposals and the new Committee will set a date to review them.***
 - **August Meeting:** Kristi Garofalo said the Lodge is rented Aug. 14 and asked if the Commissioners meeting that day could be re-scheduled or moved to the District Office instead. After discussion, the Commissioners agreed to move the Aug. 14 meeting to the District Office; ***Kristi Garofalo will make the changes to the meeting notices.***
- **Recreational Areas:** The Commissioners noted that all recreational areas closed due to COVID-19 have been re-opened. Bob Long led discussion of the sports court issues including late night use and loud foul language from players. After discussion, Bob Long moved to close the court at 9:00 pm with a "Police Take Notice" sign; Mike Roberts seconded. Roll Call Vote: Bob Long-Aye, Mike Roberts-Aye, Mark Johanson-Aye; motion passed. ***Bob Long will work with Don Drew on the signage.***

Maintenance/Water Update: The Commissioners reviewed the Spring Project List from Don Drew with the following notes: buoys, docks and rafts are out; beaches have been rototilled; picnic tables are completed and in place, one new grill is

installed, pool house project is completed; brush piles around the Lodge are cleaned up; water source exploratory sites are ready for test drilling scheduled to start July 9. New projects include: pool gel coat, new water hook-ups, water main locations, Lodge and Office projects, and White Mountain Road project (Killer Hill) with Haverhill.

Mark Johanson suggested the need for a third speed bump in the center of the causeway. The Commissioners noted the Haverhill proposal for Killer Hill includes a speed bump at the bottom of the hill. A "No Parking" sign on the hill was also suggested. After discussion of the Town's proposal to widen the road and make it two-way with a start date of July 26, Bob Long moved to accept the Town proposal and Mark Johanson seconded. Roll Call Vote: Bob Long-Aye, Mike Roberts-Aye, Mark Johanson-Aye; motion passed. **Bob Long will contact Brigitte Codling with notice of the approval.**

Water Committee Update: Patricia Brady said usage has been higher, up to 40,000 gpd over the weekend, and is down to about 31,000 gpd for the last couple of days. She said test drilling for the water source project started at the French Pond Road site and the ball field site is next. Bob Long reported the drilling reached 34 feet deep with a result of six gallons per minute. He noted they will do more work next week at both sites.

Planning Board Update: Mike Bonanno reported the Board will consider two new home permit applications at the next meeting. Mike Roberts said Planning Consultant Tara Bamford sent information about NH's new regulations allowing tiny homes, but noted the MLD zoning ordinance has a minimum square footage requirement which takes precedence. Mike Bonanno also noted the receipt of an application for a second zoning officer and that will be on the Board's agenda.

Recreation Committee Update: Linda Johanson reported the Committee is planning another ice cream social for August and they are seeking a DJ or band for the October social. The next Rec meeting is July 13 at 5:00pm.

The Commissioners discussed an email received about the Lower Lake beach fire pit and an unauthorized fire pit on the small beach on White Mountain Drive was also noted in discussion. After discussion about the District's burn permit requirements and possible liability in unauthorized fires, the Commissioners agreed the fire pit on the White Mountain Drive beach should be removed. Bob Long moved to remove the fire pit on the Lower Lake beach and purchase a portable fire pit to be used for Rec events and residents who reserve the fire pit ahead of time. Mike Roberts seconded. Roll Call Vote: Bob Long-Aye, Mike Roberts-Aye, Mark Johanson-Aye; motion passed.

Action Items Review:

*Bob Long: sports court issues-resolution in process (see above); office door bell installed; membership application sent to Planning Board alternate Tom Eighmy; more boat storage in process; talk with Town regarding auction signs in process.
Mike Roberts: contacted resident regarding question about homeowner working on own home.*

Old Business: NONE

New Business/Non-Public Session:

- **Email Correspondence – Foldeak:** Bob Long moved to enter non-public session under RSA 91:A:3, II (c); Mike Roberts seconded. Roll Call Vote: Bob Long-Aye, Mike Roberts-Aye, Mark Johanson-Aye; motion passed and the Commissioners entered non-public session at 11:00 am.

Public session reconvened at 11:09 am. Bob Long moved to seal the minutes of the non-public session; Mike Roberts seconded. Roll Call Vote: Bob Long-Aye, Mike Roberts-Aye, Mark Johanson-Aye; motion passed.

Bob Long moved to adjourn; Mike Roberts seconded. Roll Call Vote: Bob Long-Aye, Mike Roberts-Aye, Mark Johanson-Aye; motion passed. The meeting adjourned at 11:10 am.

Respectfully submitted,
Kristi Garofalo