

**MOUNTAIN LAKES DISTRICT  
COMMISSIONERS MEETING  
January 13, 2020  
\*UNAPPROVED\***

**Call to Order:** Chair Bob Long called the meeting to order at 6:00 pm.

**Roll Call:** Commissioners Bob Long, Mike Roberts and Mark Johanson were present.

**Residents in Attendance:** Robert Roudebush, Ken King, Laraine King, Brian Loutrel, Don Bowman and Dottie Long.

The Commissioners agreed to hear a request from Bath Fire Chief Don Bowman before continuing with their regular agenda. Don Bowman asked if the Bath Fire Department could use the Lakes on Jan. 25 for ice rescue training. He explained the safety measures they would follow and said they would use either the open water area on the Lower Lake or cut holes in the ice on the Upper Lake depending on the instructor's preference. After discussion, Bob Long moved to approve the request; Mark Johanson seconded and the motion passed.

**Approval of Minutes:**

- **Dec. 6, 2019:** Mark Johanson moved to approve, Mike Roberts seconded and motion passed.
- **Dec. 9, 2019:** Mark Johanson moved to approve, Mike Roberts seconded and motion passed.

**District Business:**

- **Manifests:** Mark Johanson moved to approve manifests from Dec. 10, 2019 to Jan. 13, 2020. Mike Roberts seconded and the motion passed.
- **Water Bill Report:** The Commissioners reviewed District Administrator Kristi Garofalo's report showing \$190,628.69 in water payments received since April 1 and outstanding bills at \$35,955.00. Kristi Garofalo gave a follow-up report on the possible service disconnection discussed at the last meeting (the owner hadn't paid and the renters were worried they would be shut off but were willing to pay if needed) and said the account has now been paid. She said the response from the District's attorney regarding shutoffs when children/tenants are in the home was extremely helpful and gave step-by-step directions for District action if a similar situation arises in the future.
- **Credit/Debit Card Acceptance:** Bob Long said he researched two other card service providers but they would either have high setup costs or higher usage costs than the service provided by EB2Gov from Interware Development. After discussion, Mike Roberts made a motion to move forward with EB2Gov as the District's card service provider and Mark Johanson seconded. Brian Loutrel recommended that any contract with Interware be reviewed by District legal counsel to avoid District liability in case of a data breach. After a short discussion, Mike Roberts amended his motion to the following: to move ahead with EB2Gov and send the contract to legal counsel for review. Mark Johanson seconded the amendment. The amended motion was voted on and passed.  
***Kristi Garofalo will contact Interware for the next steps in initiating the program and will forward the contract to District legal counsel.***

**2020 Proposed Budget Presentation:** Robert Roudebush gave an introduction explaining the budget process and noting the dedicated work of the Budget Committee in putting the 2020 Budget together. Bob Long said he is still working on numbers for the New Hampshire State Retirement lines in both budgets and will have those by the Budget Hearing in February. Mike Roberts said he found a supplier to stock large mouth bass in the Lakes as part of the keystone predator program to reduce plant growth. He said the cost for 100 fish in each Lake would be just under \$1,000 and transport would be around \$500, so he suggested \$1,500 be added to the budget for stocking. After discussion, the Commissioners agreed ***Mike Roberts will check with the Warren Hatchery for information and prices to discuss at the February Budget Hearing and possibly amend the budget at that time.***

**Maintenance/Water Update:** The Commissioners reviewed the monthly report from Don Drew, District Project Manager. Maintenance highlights included: the ice rink is looking good now, but changing weather is making solid ice difficult; cutting and bending aluminum fascia and rakes for the Lodge exterior; material ready to replace ceiling in Lodge ladies' room. Water Department highlights included: the system is running well with average usage about 22,000 gpd; met with engineering firms for pricing and feasibility of projects such as well development, water main replacements, and conservation measures; working on a question-and-answer display for the March annual meeting.

**Water Committee Update:** Mark Johanson said the Committee is still considering options for the water source project, including different well sites.

**Planning Board Update:** Mike Roberts reported the Board met on Dec. 19 and with the help of planning consultant Tara Bamford, the Board is working on reference documents needed for implementation of the new zoning ordinance. He said they will be discussing stormwater runoff and private road references at the January meeting. They are also reviewing research on swimming pool regulations for discussion at the January meeting.

**Forestry Update:** *Committee suspended 2/11/19*

**Recreation Update:** Laraine King said she is ordering ribbons for WinterFest which will be held on Feb. 15 and any leftovers will be used in the 2020 summer program. She said the Committee is still looking for a new chair.

**Monteau Rope Tow Committee:** *Committee suspended 2/11/19.*

#### **Action Items Review:**

**Bob Long:** *The new water system repair service contract was signed and filed in the District Office; will draft letter to Town of Haverhill re: road maintenance plans.*

**Mike Roberts:** *The fireworks containers next to the Lodge dumpster are gone; researching keystone predator concept for controlling plant growth in the Lakes; working with Planning Board on ways to regulate pools in the District; working on organizing a Clean Up Day for Lodge trails.*

**Mark Johanson:** *Sent revised water tariff wording to Kristi Garofalo for a warrant article; created a revised draft of water bill collection procedure; state permit to addle goose eggs is in process and will look for nests in spring.*

**Old Business:** NONE

#### **New Business:**

- **ZBA Resignation and Appointment:** The Commissioners reviewed Peter Olander's resignation from the Zoning Board of Adjustment. Bob Long moved to accept Peter Olander's resignation; Mike Roberts seconded and the motion passed. Bob Long thanked Peter Olander for all his service to the District in multiple capacities over many years. Kristi Garofalo said ZBA Chair Karen Rajsteter contacted the Office requesting Cheryl Hakola be appointed as a full member of the ZBA. Mike Roberts made a motion to appoint Cheryl Hakola as a full member; Mark Johanson seconded and the motion passed.
- **DMAIL Note:** Kristi Garofalo said she would like to put a reminder in the DMAIL about the danger of dogs running loose after a resident's dog was hit recently. The Commissioners agreed.

Bob Long moved to adjourn; Mark Johanson seconded, and motion passed. The meeting adjourned at 6:53 pm.

Respectfully submitted,  
Kristi Garofalo