

MOUNTAIN LAKES DISTRICT COMMISSIONERS MEETING
At the District Office with Zoom Access
December 13, 2023
UNAPPROVED

Call to Order: Commissioner Mark Johanson called the meeting to order at 6:00pm.

Roll Call: Board Members: Mark Johanson and Bob Long were present in-person; Robert Roudebush (alone) was present via Zoom due to injury.

- **Public Present In-Person:** Ed Rajsteter and Mike Bonanno. Dave Long joined later in the meeting.
- **Public Present via Zoom:** Randy Berenson, Eric Cassidy, Barbara Stanfield and Seth Stanfield.

Approval of Minutes:

- **Nov. 7 Special Meeting:** Bob Long moved to approve; Mark Johanson seconded. Roll Call Vote: Mark Johanson-Aye, Bob Long-Aye, Robert Roudebush-Aye. Motion passed.
- **Nov. 13 Regular Meeting:** Mike Bonanno requested an amendment to the minutes in the Planning Board update; it was written Bob Long did not have a report as he had not attended a Board meeting as ex-officio yet. Mike Bonanno said he did attend a Board meeting on Oct. 25 as ex-officio. Mark Johanson moved to amend the Planning Board update accordingly; Robert Roudebush seconded. Roll Call Vote: Mark Johanson-Aye, Bob Long-Aye, Robert Roudebush-Aye. Robert Roudebush moved to approve the minutes with amendment and Bob Long seconded. Roll Call Vote: Mark Johanson-Aye, Bob Long-Aye, Robert Roudebush-Aye. Motion passed.

District Business:

- **Manifests:** Bob Long moved to approve manifests from November 14 to December 13, 2023, and Mark Johanson seconded. Roll Call Vote: Mark Johanson-Aye, Bob Long-Aye, Robert Roudebush-Aye. Motion passed.
- **Financials & Water Bill Report:** The Commissioners reviewed the monthly financial reports. Mark Johanson moved to accept and approve the reports; Robert Roudebush seconded. Roll Call Vote: Mark Johanson-Aye, Bob Long-Aye, Robert Roudebush-Aye. Motion passed.
- **2024 Meeting Dates:** To avoid Haverhill selectboard meeting and holiday conflicts, the Commissioners set the following dates for their regular monthly meetings in 2024: Thursday, Jan. 11; Tuesday, Feb. 20; Tuesday, Mar. 12; Tuesday, Apr. 9; Tuesday, May 14; Monday, June 17; Tuesday, July 9; Monday, Aug. 12; Tuesday, Sep. 10; Monday, Oct. 14; Tuesday, Nov. 12; and Monday, Dec. 9. The Commissioners also set the public hearing for the 2024 budget as Tuesday, Feb. 20 (after the Commissioners meeting) and the 2024 Annual Meeting for Saturday, March 23 at 10:30am at the Lodge.

Maintenance Update: Bob Long shared updates from Facility & Water Manager John Mitchell:

- **Asset Management Plan (AMP):** Will meet with AMP consultants from Edgewater Strategies to review their input on the completed GIS mapping.
- **Water Line Locator:** Confirmed compatibility with new AMP program; waiting on commissioner approval for \$10,500 purchase of RTK Pro line locator with GPS.
- **Spectrum Upgrade at Pump House:** Connection is complete with higher stability and remote access to the SCADA system is established.
- **Water Connections Mapping:** In process as part of the Asset Management Plan project.
- **Pump House Updates:** New gas heater has been installed and is up and running.
- **Chambers:** Added two corporations in the chambers' maintenance room, one for each tank, to read chlorine and PH level and Hood's Plumbing plumbed the connections for easy access. Started looking into installation of a meter on the direct line to capture the flow at the chambers.
- **New Construction Connections:** Connection at the end of Windgate Terrace coming up.
- **Lead & Copper Rule Revision (LCRR) Program:** Attending meetings and moving forward to meet the October 24, 2024 deadline.
- **Water Tariff/Meter Horns:** Gathering info and prices for a new connection standard and water tariff update.
- **Pool Tree Removal:** Hoping to do the project this year if weather cooperates.

- **Swing Set:** Parts are on order and the swing set will be operational and up to commercial community standards this spring.
- **Ice Rink:** Excavation done to build permanent ice rink border for liner and will be filled from nearby brook.
- **Storm Damage:** Working with a new team and getting close to a resolution.
- **Eversource Pole Locates:** Working on these as they come in.
- **Cable Upgrade Project:** Profile technologies reviewed cutover process to new system and getting a quote on VoIP phones for the office.

Mike Bonanno asked about lines of orange marking tape laid out on the Lodge grounds; Bob Long said the tape shows the ice rink perimeter.

Water Committee Update: Ed Rajsteter reported the following water usage numbers: Highest usage was 35,315 gallons per day (GPD), lowest was 18335 GPD, average was 23,796 GPD. Total monthly usage (pumped to chambers): 713,887 gallons, 421,515 gallons came from the infiltration well, 65,101 gallons came from the bedrock well, 258,449 gallons came from Woodsville Water and Light. He said 95.81% of the water used is accounted for with 4.19% unaccounted for which is within the state limit for lost water of 15%. He said special guests Brian and Suzanne Doherty spoke of their desire to build on their property on Valley Road, noting Waterman Brook runs through the property and it may be cost-prohibitive to connect to the MLD water system. They asked if installing a well was possible and were told the water tariff requires new builds to connect to the MLD system unless there are extenuating circumstances, such as high elevation. The Committee recommended that they work with NH DES to find an acceptable solution for building around the brook.

Planning Board Update: Bob Long said the Board met on Nov. 16 and reviewed several applications and permit extension requests. He said they reviewed the zoning incident report and will continue working on the Board's Rules of Procedure and proposed zoning ordinance amendments for the 2024 Annual Meeting. He said the Master Plan update was tabled as the suggested update time is 8-10 years so they will look at it again at a later date. Mike Bonanno asked about a sign on the pole at French Pond Road and Monadnock; **Bob Long said he will check into that.**

Recreation Committee Update: Robert Roudebush reported the Dec. 1 Movie Night at the Lodge was well-attended by both adults and children with cocoa and cookies and pajamas making for a good time. He said the Dec. 2 MLD tree lighting at the District Office was also well-attended. Dottie Long said the Committee won't meet again until January; their next events are the Chili and Chocolate gathering at the Lodge on Feb. 14 and Winter Fest on Feb. 18.

Action Items Review:

Bob Long: IN PROCESS: Working on swimming area vegetation removal; Lodge Spectrum internet project is on hold for new pole installation.

Old Business: NONE

New Business:

- **Resignations:** Mark Johanson announced Kristi Garofalo resigned and her last day would be Dec. 15. He thanked her for her work during the years. Bob Long said CPA Amy Baker will work in the office for a few hours a week for the next month on a trial basis. Other office help will also be considered. Robert Roudebush spoke of his respect for the other two commissioners and his regret for the way he voted on a couple of recent matters, then gave his resignation as a commissioner effective immediately.

Public Comments: NONE

Board Comments: NONE

Adjournment: Bob Long moved to adjourn; Mark Johanson seconded. Roll Call Vote: Mark Johanson-Aye, Bob Long-Aye, Robert Roudebush-Aye. Motion passed and the meeting adjourned at 6:36PM.

Respectfully submitted,
Kristi Garofalo