

**MOUNTAIN LAKES DISTRICT  
COMMISSIONERS MEETING  
August 10, 2019  
\*UNAPPROVED\***

**Call to Order:** Bob Long called the meeting to order at 9:30 am.

**Roll Call:** Commissioners Bob Long, Mike Roberts and Mark Johanson were present.

**Residents in Attendance:** David Martella, Brian Loutrel, Robert Roudebush, Mike Bonanno, Heather Long, Bill Clark, Charlotte Clark, Barbara Keating, Don Keating, Kevin Owens, Sybil Owens, Tom O'Connor and Darlene Simboli.

**Approval of Minutes:**

- **July 13, 2019:** Mike Roberts moved to amend the minutes to read "JLMC" instead of "JLSC" under the Department of Labor heading. Mark Johanson seconded, and the motion passed. Mike Roberts moved to approve the minutes with the amendment; Mark Johanson seconded, and motion passed.

**District Business:**

- **Manifests:** Mike Roberts moved to approve manifests July 13 to Aug. 10, 2019. Mark Johanson seconded; motion passed.
- **Water Bill Report:** The Commissioners reviewed District Administrator Kristi Garofalo's report showing \$162,390.66 in water payments received since April 1 and outstanding bills at \$61,307.88. The Commissioners discussed changes in the Water Bill Collection procedure to reduce the collection procedure time span. **Mark Johanson will create a Water Bill Collection Procedure draft for discussion at the next meeting. Kristi Garofalo will send out notices to the 19 customers who have not yet made a payment in 2019.**
- **Financials:** The Commissioners reviewed financial reports for months ending July 31, 2019.
- **Joint Loss Management Committee:** Mike Roberts reported the proposed JLMC has four members for sure, with the possibility of fifth from the seasonal staff. After discussion, the Commissioners agreed **Mike Roberts will contact Katie Beckley and Donny Bowman (seasonal staff) about being on the JLMC and will contact Rick Alpers at Primex to set up training.**
- **NHPDIP Participation:** A letter was sent to the District's current bank to see if it is possible to negotiate a higher interest rate with them, but no response has been received yet. The Commissioners agreed **Kristi Garofalo will send a similar letter to Passumpsic Savings Bank regarding the money market the District has there.**
- **Document Copies:** Kristi Garofalo reported the office is down to one copy each of the 2019 Annual Booklet and the 2017 Master Plan. After discussion the Commissioners agreed **Kristi Garofalo will get quotes for 25 additional copies of each document and if it's in the budget, she will place the order.**

**Maintenance/Water Update:** The Commissioners reviewed the monthly report from Don Drew, District Project Manager. Maintenance highlights included: the new cabana decking has been installed; the paddle boat has been repaired and is back in use; will be addressing some rot in the pump house soon; working with the Town on road maintenance concerns. Water Department highlights included: the system is running well with usage at around 33,000 gpd, July usage averaged out at 31,000 gpd; no issues to report; the lower dam project is progressing well, the permit has been sent to NH DES and waiting on approval; looking to do testing on the gravel pit well site when the discharge permit for that project is approved. Bill Clark said he will fill out an OIR (Observation Incident Report) about a broken light on the flagpole bulletin board. Sybil Owens said there is a lot of debris left at the little beach on White Mountain Drive and asked if a trash barrel could be placed there. **Bob Long said he will talk to Don Drew about a trash barrel in the area.** Tom O'Connor asked why goose droppings couldn't be cleaned before beaches open; after discussion, **Mark Johanson said he will investigate solutions for getting rid of geese.**

**Water Committee Update:** In addition to the info in Don Drew's report above, Mark Johanson said the preliminary report on the July 3 VLAP (Voluntary Lake Assessment Program) testing is in and he will have a summary once he's reviewed it. He also noted the Water Committee planned to do testing on the possible well site this week.

**Planning Board Update:** Robert Roudebush said the Planning Board is still one regular member short, but they are doing well and permit volume is up. Mike Bonanno asked about a Valley Road home with a shed that looks like it might be used as a habitation. Robert Roudebush responded the shed has been investigated and with the owner's cooperation, a site visit took place which showed no sign of human habitation in the building. Bill Clark said he will do an OIR on the White Mountain Drive house next to the pool as he feels the work on the back deck is more than just maintenance because they added a roof. **Robert Roudebush and the Planning Board will investigate the OIR when received.** Tom O'Connor brought up the issue of commercial traffic on Killer Hill and the danger it presents, especially when the beaches are busy. Bob Long said the District is talking with the Town to decide on a weight limit to be posted and will work to find the best solution.

**Forestry Update:** *Committee suspended 2/11/19*

**Recreation Update:** Barbara Keating reported Aug. 10 Rec Committee meeting was re-scheduled to Aug. 17 and the Ice Cream Social is planned for today. The Pig Roast is set for Aug. 24 and those participating should plan to bring their own seating. The fireworks display is planned for Labor Day weekend and the Committee is looking at using donated gift cards and part of their special event budget for the meal that night. Planned October events include pumpkin carving, trail clean-up, tail gate trick-or-treat, and a District-wide yard sale on Columbus weekend. Tom O'Connor reported the August Fishing Derby went well and they are already planning for 2020. The suggestion was made to purchase beach umbrellas at Lowe's since they are currently on sale; **Bob Long will talk to Don Drew about purchasing more umbrellas.**

**Monteau Rope Tow Committee:** *Committee suspended 2/11/19*

#### **Action Items Review:**

*Bob Long: talked to Don Drew re: cabana project-it is done; talked to Don Drew re: cleaning the Lodge freezer and oven-will be checked after each use and cleaned quarterly; talked with Katie Beckley re: goose droppings cleanup all the way to the water line-staff will do it; checked on ATV laws-ATVs are not allowed on public roads unless the road is specifically designated by Town; the letter to the Town regarding road projects/maintenance is in progress-waiting as the Town goes thru personnel changes.*

*Mike Roberts: working on establishing a Joint Loss Management Committee; Planning Board is discussing possible ways to regulate pools in the District; and working with Rec Committee to set a trail clean-up day for end of summer.*

**Old Business: NONE**

#### **New Business:**

- **Smith Offer:** Kristi Garofalo reported Suzette Smith contacted the office regarding Map 204, Lot 319 (the large island on the Upper Lake) to ask if the District was interested in purchasing it. After discussion, the Commissioners directed **Kristi Garofalo to let Ms. Smith know the District is not interested.**
- **Cohase Lions Lodge Use:** Bob Long said the Cohase Lions would like to use the Lodge on Oct. 3 and 17 as they have done in past years and asked if there were any objections to them using it again as a non-profit group. The Commissioners agreed to the group's use of the Lodge and **Bob Long will get the paperwork to the District office.**
- **Adams Road Trash Bags:** Trash bags were reported in the wooded area along Adams Road; **Bob Long will ask Don Drew to check it out.**

Mike Roberts moved to adjourn; Mark Johanson seconded, and motion passed. The meeting adjourned at 10:55 am.

Respectfully submitted,  
Kristi Garofalo